

Xiaofei Gao

539 N 24th st Apt 10, Lincoln, NE 68503

xiaofeigao.com (402) 560-9392 gao1217@gmail.com

OBJECTIVE

Self-motivated industrial engineer (Green card holder) seeks to leverage strong technical and interpersonal skills through permanent employment in business analyst.

HIGHLIGHT OF QUALIFICATIONS

- Experienced in business process or system modeling.
- Competence in regression analysis modeling for business functional unit.
- Experienced in online-based business solution application.
- Excellent analytical and objective-oriented project management skills.

WORK EXPERIENCE

Research Assistant, August 2005 – December 2007

Department of Industrial & Management System Engineering, University of Nebraska-Lincoln, Lincoln, Nebraska

- Worked as a RFID system analyst in system implementation under customized requirements.
- Identified key metrics in E-procurement business model for transpacific out-sourcing project.
- Designed and executed test scenarios and test script in Industrial Distribution Center Model and Transportation Logistic Analysis for the Nebraska Dept. of Economic Development.
- Finished Master of Science thesis on Explorative analysis of RFID system implementation.
- Collected and transmitted business requirements into function specification in optimization software interface design.

Purchasing Coordinator, December 2006 – December 2007 (Contract)

SourceOne, SignCo Inc., Lincoln, NE

- Served as Purchasing Coordinator for daily trouble shooting on manufacturing process
- Communicated with management on production process trouble shooting
- Experienced vendor selections on performance and cost analysis

CERTIFICATIONS

- ASQ CQPA Certified Quality Process Analyst (ongoing)
- Certified RFID Supply Chain Manager (RFIDSCM) by ISCEA

LANGUAGE SKILLS

- Oral and written Chinese
- Oral and written English

COMPUTER SKILLS

- *Word processing and Presentation:* Microsoft Word, Microsoft PowerPoint, Microsoft Visio
- *Database and Spreadsheets:* Microsoft Access, Microsoft Excel
- *Statistic software and Quality Control Tools:* SPSS, MINITAB, Microsoft Project
- *Programming:* Visual Basic, Visual Basic for Applications
- *Simulation:* Simul8

REFERENCE

References will be provided upon request